

Portsmouth Beauty School, Inc.
Portsmouth Beauty School of Hair Design
140 Congress St., Portsmouth, New Hampshire

Financial Aid Applicant's Procedures & Processes

If interested in applying for financial assistance to attend the cosmetology program please complete the following steps to ensure a smooth process.

Thank you.

1. Complete the **FAFSA (Free Application for Federal Student Aid)**.
 - a. Go to www.fafsa.ed.gov. Complete the application, you will be asked for the "school code" of the school that you wish to attend.
 - b. Portsmouth Beauty School's "school code" is: **013558**.
2. Completion of the FAFSA will produce an **ISIR** (Institutional Student Aid Report) which will be sent electronically to the school. This will allow the school to produce an individualized Financial Aid Award Letter for the applicant; this FAA Letter will explain what aid is available to that applicant in the forms of Grants, Scholarships or Loans.
3. **Financial Aid Online Student Loan Entrance Counseling**
 - a. This process is mandatory, and must be completed by the applicant (not the parent) through an on-line process.
 - b. Go to the website: <http://mappingyourfuture.org/se> (Stafford Loans)
 - c. Follow the procedures, answer the questions, and then you'll be able to choose PBS, Inc. from a drop down menu.
 - d. MYF will notify the FA Office directly that you have completed the process.
4. **General FA Entrance Information Form**
 - a. Please read this form, sign & return to the school's FA office.
 - b. If you have any questions, please write them on the back of the form so that they can be addressed when we meet.
5. **FA Disclosure Form**
 - a. Please read this form, sign & return to the school's FA office.
 - b. Any questions should be addressed with the office please.
6. **The NHHEAF Network Organizations**

Portsmouth Beauty School's student body has been successfully using the services of The NHHEAF Network Organizations (www.nhheaf.org) for many years for the processing of STAFFORD LOANS and PLUS LOANS.

The Organizations are comprised of four organizations, including a lender (NHHELCO), a guarantor (NHHEAF), and a servicer (Granite State Management & Resources).

We have developed a wonderful relationship with not a hint of impropriety. Our students receive life-of-loan servicing from a local organization.

PBS, Inc. utilizes NHHELCO; however if the applicant would like, they may find a financial aid resource for their needs on their own.
7. **Should the applicant wish to use NHHEAF...?**
 - a. Inform the school and,
 - b. Log into: www.nhheaf.org
 - a. Create A User Account
 - b. Follow the instructions on the page entitled "Master Promissory Note Procedure for NHHEAF Loans".
 - c. The school will be contacted directly/electronically to certify the loan.
 - d. The phone number for NHHEAF Customer Service is: 800-719-0708 x6700.